

Westfield Township Board of Trustees

Regular Meeting
August 17, 2015

Trustee Schmidt calls the meeting to order at 7:12 PM. Roll call: Schmidt- aye, Thombs- aye, Mr. Likley.

Comments from the floor- none

Meeting minutes to be approved

Public Hearing Continuation- July 20, 2015 for text change on Highway Commercial

Likley makes a motion to approve the Public Hearing meeting minutes from July 20, 2015 as corrected; seconded by Thombs. Roll call: Thombs- aye, Schmidt- aye, Likley- aye. The motion passes.

Likley offered the following;

Corrections made to the payment listing on August 3, 2015 (payments that were made that day were incorrect; Bauman Oil Fuel was not paid and a payment to ZI Sims had supplies that were a double payment; International League of Cities payment was to be held until validated and the amount and payment register should reflect an amount of \$11,384.02.

Resolution number 2015-07 for the sale of the park to the Village and the Resolution for Electronic Signatures were duplicated. The Electronic Signatures Resolution will be changed to Resolution 2015-08; and these meeting minutes will reflect these changes.

Likley makes a motion to approve the meeting minutes on August 3, 2015 with changes; seconded by Thombs. Roll call: Schmidt- aye, Thombs- aye, Likley- aye. The motion passes.

Fiscal Officer's Report

- There is a corrected amount from last meeting for the payment listing.
- Payment Listing in the amount of \$23,466.05
- OTARMA property liability payment for 2015-16.
- South Eastern Equipment- take off from the payment listing from August 3, 2015 payments since the bill didn't get paid and Zweifel noticed the payment was on August 17, 2015 payment listing in the amount of \$8,134.29 should now be taken off from the payments of \$11,384.02 to the new amount of \$3,249.73 for the August 3, 2015 meeting. Likley noticed that all of the bills that are in the payment register for this evening are also listed in the August 3, 2015 payment listing making the payments double billed (Akron Tractor, Medina County Sanitary Engineer, Time Warner, Philadelphia Security, Carolyn Sims, Circle Lawn, Medina Auto, are all identified and paid on August 3, 2015).
- South Eastern Equipment was included on August 3, 2015 for two invoices in the amount of \$789.92 and \$8,134.29.
- Philadelphia Security System- was a payment for the lock boxes for the sirens.

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- Corrected payment listing for August 3, 2015 is \$11,319.88 which includes the payment of South Eastern Equipment.
- Corrected payment listing for August 17, 2015 is in the amount of \$12,146.17.

Road Report

- Crossroads should be here later this week to chip and seal the roads.
- County will stripe the roads and Evans will get together the list of roads (approximately \$10,000.00).
- Mowing tractor is broke again (hydraulic motor- \$800.00)
- Crack and sealing is done
- Bridge (first part of September)
- Reclaiming of the asphalt is a slow process but is approximately 1/2 the cost and the grinding is done at the site (Boston Road : Sub Station and Marks)
- Lafayette is beginning to build a new service garage
- Lیکley appreciates the mowing of the ditches and appreciates Lafayette's help
- Snow removal- both guys should fill out W-2's so help is ready for the winter
- Signage-too busy to add any more signs into the tracking system. System is working with no problems.

Schmidt makes a motion to pay the corrected bills in the amount of \$12,146.17; seconded by Lیکley.

Roll call: Schmidt- aye, Thombs- aye, Lیکley- no. The motion passes.

- Mr. Lیکley would like to see the invoices prior to the meeting in order to be assured that the bills are correctly listed and paid for. Mr. Lیکley requests that a payment listing and invoice be provided to the Trustees on the Sunday prior to the meeting. A copy is not necessary but the actual invoice needs to be available. The payments get paid since there are two yes votes for tonight.
- Bauman Oil- currently there is a credit.
- Fund Status-\$355,085.64
- Supplemental Appropriations-
 1. Transferring from Roads Account #2031-330-360-0000 to # 2031-330-599-0608 to pay two invoices from South Eastern in the amount of \$5,000.00 to repair the Grade-All.
 2. 2031-330-360-0000 Contracted Services to #2031-330-599-0608 to the Grade-All line item in the amount of \$5,000.00
- Property Liability Insurance for OTARMA from Contingencies #1000-110-381-0000 to Property Insurance Premiums in the amount \$2,500.00 (listed as property and liability on our budget and should be merged together in the future).
- CD Maturity (August 10, 2015) in the amount of \$50,603.19 interest rate of .31%- Options: roll back existing monies at an interest rate of .35% or add \$2,500.00 (new funds) and roll over and receive a 1.1% interest rate. Trustees agree that adding the additional monies to the CD and receiving the higher rate would be the best option.

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- Medina County Solid Waste Management District- Recycling Host Agreement received and signed by Chairman Schmidt.

Schmidt makes a motion to approve the 3 supplemental appropriations as provided; seconded by Likley. Roll call: Thombs- aye, Schmidt- aye, Likley- aye. The motion passes.

- Electronic Signature procedure- need Trustee Thombs signature in ink
- Audit scheduled for August 10, 2015 has been rescheduled to September (Zweifel will make a call to request a date when everything is ready.)
- Siren Grant Reimbursement- Check warrants and invoice for the sirens need to be sent to Emergency Management so the township can be reimbursed for the sirens. Likley wanted the incorrect check back for the township's records from Sentry Siren and Zweifel is to call to make sure they have sent the check. Deadline for grant submittal is in September.
- Zweifel will need to make an invoice to the Village for their payment of the emergency sirens.
- Email from the Medina County Engineers-needing verification from the township that faxes have been received. Zweifel will call and handle this correspondence.

Cemetery and Parks

- Park sale- Deed transfer will be coming from Assistant Prosecutor Thorne and an invoice from Zweifel is needed to be provided to the Village stating: Resolution 2015-07 in the amount of \$170,000.00 for the sale of the park center.

Zoning Report

- Variance Application accepted this week and was reviewed by ZI Sims. Meeting date to be established and BZA has received their copy of the application from Zoning Secretary Porter.
- 1 Zoning Certificate issued for a pole barn- on Hulbert Road
- Seville Road- Health Department is involved and ZI Sims will touch base to see what is being done
- Nothing new on Fix-a-Fence
- Lot Split application will be coming

Old Business

Emergency Sirens-1 thing still needs to be done (cable on the roof of the fire station) being ordered. Lock on the breaker at the Waste Treatment Facility property.

Likley will ensure two items will be completed, communication to Sentry Siren and Chris Johnson as to our satisfaction.

Recycling Bins in the Solid Waste District- (August 7, 2015) Anticipate the containers to be delivered to the 54 different sites (Kimble is contracted for the placement and maintenance of the containers). Host agreement- the owner is the township of the site and should be safe, clean and accessible. Schmidt would like to make sure that the county is responsible for maintenance of the area (Kimble or an

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employee will check on the site). Likley states that if these containers are a problem then the county will pull them at the Township's request. Thombs asked what success there has been and Haumesser says it is going good and once everyone is informed and educated then it will get better. The public is eager to recycle. Host agreement is signed by the board chair Michael Schmidt.

Monarch Resort- Email from Wendy keeping the township informed.

Cell tower- No new correspondence with Thorne regarding the cell tower.

Agenda posted on website- Schmidt and Zweifel will discuss how this will get done.

New Business

Schmidt provided copies to the board of the proposed "Charter of the County of Medina" which is presently off the November 2015 ballot. Schmidt is attending meeting this Thursday for more information.

Announcements

August 26, 2015- Joint Meeting of ZC and Trustees @ 6:30 PM

September 8, 2015- Trustee Special Meeting@ 6:00 PM (Change from September 7, 2015 Trustees' meeting due to Labor Day)

Schmidt makes a motion to change the Trustees' Regular September 7, 2015 Meeting to September 8, 2015 meeting; seconded by Likley. Roll call: Schmidt- aye, Thombs- aye, Likley- aye. The motion passes.

September 17, 2015- Annual Engineers' Meeting

Schmidt makes a motion to adjourn; seconded by Likley. All said aye.

Respectfully submitted by:

Cheryl Porter, Zoning Secretary

Date approved: _____ September 8, 2015

Trustee Michael Schmidt, Chair

Trustee James Likley

Trustee William Thombs